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# Humber, Ford & Stoke Prior Group Parish Council

*Chairman:*  
Cllr. Hugh Fowler-Wright  
The Cider Mill  
Humber  
Herefordshire HR6 0NE

*Clerk to the Council:*  
Allan Drew  
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Councillors are summoned to the Annual Meeting of the Group Parish Council to be held on

**Wednesday 20<sup>th</sup> May 2026 at 7.30pm  
in Risbury Village Hall**

which will consider the business set out in the agenda below.



12<sup>th</sup> May 2026

Clerk to the Council

Allan M Drew

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## AGENDA

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### First business

#### **29/26 Election of Chairman**

- (a) *To elect:* a Chairman for 2026-27.
- (b) *To receive:* the elected Chairman's Declaration of Acceptance of Office

#### **30/26 Election of vice-chairman**

*To elect:* a vice-chairman for 2026-27

#### **31/26 Apologies for absence**

*To receive:* any apologies for absence.

#### **32/26 Declaration of interests and dispensations**

- (a) *To receive and record:* any declarations of interest in agenda items in accordance with the Council's adopted Code of Conduct adopted July 2021.
- (b) *To consider:* any applications for dispensations from the rules on participation by members with a disclosable pecuniary interest, in accordance with Standing Order 13.

#### **33/26 Minutes of the last meeting**

- (a) *To approve:* the minutes of the Ordinary Meeting held on 18<sup>th</sup> March 2026
- (b) *To note:* any matters for report arising from the minutes not covered elsewhere on the agenda.

#### **34/26 Chairman's Announcements**

*To note:* any announcements from the Chairman.

#### **35/26 Public participation**

*Under Standing Order 8, any member of the public may make a statement or give evidence to the meeting on any business to be transacted or any other business, and answer questions from councillors. At the discretion of the Chairman such participation may be permitted under the relevant agenda item.*

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## Annual business – previous year

### 36/26 Annual reports 2025-26

- a) *To receive*: a report from the past-Chairman.
- b) *To receive*: a report from the Clerk
- c) *To receive*: reports from representatives on the Village Hall Committees.
- d) *To receive*: reports from PROW officers.
- e) *To receive*: a report from the Community Week committee

### 37/26 Statement of Accounts and Annual Return for 2025-26

- a) *To receive*: a report from the Responsible Financial Officer
- b) *To approve*: the Statement of Accounts for the year ended 31 March 2026
- c) *To approve*: the Bank Reconciliation Statement for the year ended 31 March 2026
- d) *To consider*: the Internal Audit Report and checklist
- e) *To approve*: the Annual Governance Statement for year ended 31 March 2026
- f) *To approve*: the Accounting Statement for the year ended 31 March 2026
- g) *To approve*: the Period for Exercise of Public Rights for the year ended 31 March 2026
- h) *To note*: the accounts for 2025-26 will be subject to a Limited Assurance Review by the external Auditor as Council income/expenditure for the year is above the £25,000 threshold.

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## Annual business – forthcoming year

### 38/26 Forward Plan

*To receive*: the Council's Forward Plan as agreed at the meeting of 18<sup>th</sup> March 2026

### 39/26 Review of insurance

*To receive and consider*: the RFO's recommendations on Insurance

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## Ordinary business

### 40/26 District Councillor

*To receive:* a report from Cllr Baker.

### 41/26 Planning Committee and Planning updates

*To consider for comment:* new applications to be determined by Herefordshire Council

#### **Humber, Ford & Stoke Prior**

No new applications

*To note:* updates on current planning applications

#### **Ford & Stoke Prior**

##### **253172 - Track north west of Highfield Cottage, Stoke Prior, HR6 0LW**

Change of use of agricultural land to vehicular access lane for Highfield cottage. **Undecided**

##### **260239 Fir Tree Cottage Stoke Prior HR6 0LH**

Repairs to the existing chimney and timber frame. Removal of brick infill panels and installation of replacement insulated and breathable panels. (Listed building consent) **Approved with Conditions**

#### **Humber.**

**252379 Land adjacent to Butt Oak Farm Risbury HR6 0NQ** Proposed erection of a self-build, split level family home with detached garage/workshop, parking area, landscaping and associated development. **Undecided**

**241806 Oak Tree View Risbury HR6 0NQ** Proposed Conversion of building to a self-build dwelling House **Undecided**

##### **212600 - Land adjacent to Risbury Cross Cottage, Risbury HR6 0NG**

Approval of reserved matters following outline approval 181648 (residential development of 6 houses). **Undecided - on hold due to phosphates**

##### **211802 - Land at Gob's Castle Risbury Leominster Herefordshire**

Application for approval of details reserved by conditions 3 7 9 10 11 12 13 15 18 19 & 21 attached to planning permission 173687. **Undecided**

**193259 New House Farm Risbury HR6 0NQ. Pending S106 agreement.** Outline planning for proposed housing development on land at New House Farm. **Undecided**

### 42/26 General Financial Matters

*To receive:* summary income & expenditure for April & May 2026

*To consider:* annual salary award to the Clerk for 2025-26

*To approve:* the authorisation of payments

### 43/26 Lengthsman, Drainage & PROW

*To receive:* update on works for 2025-26

*To receive:* update on grant schemes and plans/applications for 2026-27

*To consider:* any other works required within the Group Parishes.

### 44/26 Flood Group

*To receive:* any update on flood prevention/mitigation initiatives

*To consider:* any plans for summer flood prevention works

### 45/26 Consultation on proposed merger of Police Forces

*To consider:* comments from Council for inclusion in the public consultation

### 46/26 Current projects

*To receive:* any updates on current projects

Traffic & Road Safety To include report on parking at The Lamb Environment

Cllrs. Marston  
Cllrs. Yair & Hinton

*To consider:* new projects for 2026-27

### 47/26 Matters for information and future business

*To note:* any other matters for information or future decision.

The next meeting will be on Wednesday 15<sup>th</sup> July 2026 in Risbury Village Hall

The chairman will close the meeting.