# Humber, Ford & Stoke Prior Group Parish Council

*Chairman:*
Cllr. William Jackson
137 Bargates
Leominster
Herefordshire HR6 8QS

☎ 07966 178884
*email* chairman@hfspgroup.org.uk

*Clerk to the Council:*
Philip J Brown
Great Marston Farmhouse
Risbury
Herefordshire HR6 0NJ

☎ 01885 400696
*email* clerk@hfspgroup.org.uk

Councillors are summoned to the meeting of the Group Parish Council to be held on

**Wednesday 15 January 2020 at 7.30pm**
**in Risbury Village Hall**

which will consider the business set out in the agenda below.

9 January 2020

Philip J Brown
Clerk to the Council

## AGENDA

**1. Apologies for absence**

(a) *To receive*: any apologies for absence.
(b) *To consider, if necessary*: excusing absence of members to the following meeting.

**2. Declaration of interests and dispensations**

(a) *To receive and record*: any declarations of interest in agenda items in accordance with the revised Herefordshire Code of Conduct adopted in May 2019.

(b) *To consider*: any applications for dispensations from the rules on participation by members with a Schedule 1 or Schedule 2 or other declarable interest, in accordance with Standing Order 25(d).

**3. Minutes of the last meeting**

*To consider:* approval of minutes of the Meeting held on 20 November 2019 (Paper A).

**4. Matters for report arising from the minutes**, not covered elsewhere on the agenda

*To note*: any matters.

**5. Chairman's announcements**

*To note:* announcements from the Chairman.

**6. Public participation**

*Under Standing Order 8, any member of the public may make a statement or give evidence to the meeting on any business to be transacted or any other business, and ask or answer questions. At the discretion of the Chairman such participation may be permitted under the relevant agenda item.*

**7. Clerk's report**

*To receive:* a report from the Clerk (Paper B).

## 8. District Councillor's report

*To receive:* a report from Cllr Harrington.

## 9. Planning Committee and planning applications update

(a) *To note*: minutes of the Planning Committee held on 16 December 2019 (Paper C).

(b) *To note*: any further updates on planning applications.

## 10. General Financial Matters

(a) *To receive:* a report from the RFO (Paper D).

(b) *To receive*: the Bank Reconciliation Statement for the third quarter of 2019-20 which will be checked and signed by Cllr Bathurst.

(c) *To consider:* the authorisation of payments (see RFO report section 3).

## 11. Budget and Precept for 2020-21 and three-year forecast to 2024

(a) *To receive*: an amended proposed budget and precept for 2020-21 (Paper E).

(b) *To consider*: approval of a budget for 2020-21.

(c) *To consider*: approval of a Precept for 2020-21.

## 12. Recruitment of Clerk/RFO and transition arrangements

*To receive and consider*: a report on the Clerk/RFO role and arrangements for recruitment of a new Clerk/RFO from 1 October 2020 (Paper F)

## 13. Flooding and verge-cutting

(a) *To consider*: the Clerk's Report section 5 concerning recent flooding.

(b) *To consider*: the Council's response to the proposal for one verge-cut in 2020 (see Clerk's Report section 7).

## 14. Matters for information and future business

(a) *To note:* circulars sent to the Council, and circulated on date shown to councillors by email:

| | | |
|---|---|---|
| (i) | Locality Steward weekly briefings | Weekly |
| (ii) | Herefordshire road closures updates | Weekly |
| (iii) | Rural Services Network bulletins | Weekly |
| (iv) | Herefordshire Rural Hub monthly newsletters | Monthly |
| (v) | Rural Services Network monthly funding digest | Monthly |
| (vi) | Reminder re The Great Collaboration climate change event 28 Nov | 26/11/19 |
| (vii) | Police & Crime Commissioner public Q&A session, Leominster, 6 Dec | 28/11/19 |
| (viii) | HALC Conference presentations | 30/11/19 |
| (ix) | Natural Flood Management scheme leaflet | 01/12/19 |
| (x) | Drop-in session for residents affected by flooding, 10 Dec | 06/12/19 |
| (xi) | HALC Information Corner 9 Dec | 10/12/19 |
| (xii) | NALC Legal Topic Note 22: Disciplinary and Grievance procedures | 10/12/19 |
| (xiii) | NALC funding and grants update Nov 2019 | 10/12/19 |
| (xiv) | NALC note on funding church property | 10/12/19 |
| (xv) | Capital grant for short breaks for children with disabilities | 11/12/19 |
| (xvi) | CPRE Campaigns update | 16/12/19 |
| (xvii) | Email re first verge cut schedule in 2020 | 16/12/19 |
| (xviii) | Support for home and businesses following flooding | 19/12/19 |
| (xix) | Update on Union Street Hereford closure | 03/01/20 |
| (xx) | BBLP Parish Briefing Dec 2010 presentation | 08/01/10 |

(b) *To note:* any other matters for information or future decision.

## 15. Dates of future meetings

*To note*: the next meeting will be on Wednesday 11 March 2020, commencing at 7.30pm.