

Humber, Ford & Stoke Prior Group Parish Council

DRAFT – subject to
confirmation

Minutes of the Meeting of the Group Parish Council held on Wednesday 31 July 2019 at 7.30pm in Stoke Prior Village Hall

Present: Cllr Alan Bathurst Cllr Ken Bemand
Cllr Hugh Fowler-Wright Cllr William Jackson (Chairman)
Cllr Janette Fullwood Cllr Chris Marston
Cllr Gill Stovold Cllr Richard Thomas
Cllr Stephanie Wilson Cllr Richard Collins (from Minute 79/19c)

With: four members of the public and Nancy Winfield from HCCLH.
Officer in attendance: Mr Philip Brown (Clerk and RFO)

76/19 Apologies for absence

- (a) *Received:* apologies for absence from Cllr Zoe Burge and District Cllr John Harrington.
- (b) No applications were made under Standing Order 10.

77/19 Declaration of interests and dispensations

- (a) *To receive and record:* No declarations of interest in agenda items were made.
- (b) No applications for dispensations in accordance with Standing Order 25 were made.

78/19 Minutes of the last meeting

Resolved: to approve the minutes of the Annual Meeting held on 15 May 2019.

79/19 Co-option to vacancy

- (a) *Reported:* that advertisements and notices inviting applications for co-option to the vacancy for Humber parish had been placed from May 2019, with a closing date of 16 July 2019.
- (b) *Received:* three applications for co-option, from Iain Cholerton, Richard Collins and James Hinton.
- (c) **Resolved:** to vote on the applications by secret signed ballot, under Standing Order 11(d)(viii).
Resolved through the ballot: to co-opt Richard Collins as councillor for Humber Parish.
Resolved: to suspend Standing Order 11(d)(xii) to permit Cllr Collins to sign his Declaration of Acceptance of Office and take his seat on the Council forthwith.

80/19 Chairman's announcements

Noted: Community Week had again been very successful and well-supported, and the Council thanked the organisers and all those helping with the events. Councillors had received a training evening from HALC on 17 July, which all had considered interesting and useful.

81/19 Public participation

No matters were raised other than on the agenda.

82/19 Community-led Housing

- (a) *Received:* a presentation from Nancy Winfield, Project Development Manager, Herefordshire Centre for Community-Led Housing.
- (b) In discussion it was agreed that an item should be placed in the next issue of the Parish Pump about such schemes and whether there would be demand for them in the parishes. The matter would be discussed at the next meeting of Council.

83/19 Correspondence: Dog-mess and signs

- (a) *Noted:* correspondence from a resident concerning signs on Wickton Lane, and another resident concerning dog mess on footpath HU5, Poplands Lane. Further comments from the resident concerning the signs were also noted.
- (b) Following discussion, it was agreed that it was for the landowner to remove the signs on his property if he wished; the Council declined to instruct the PROW Officer to remove the sign on the bridleway post.

84/19 Clerk's report

- (a) *Received:* a report from the Clerk (Minutes Annexe 84/19).
- (b) The Clerk answered questions concerning the DMMO applications from the Ramblers Association.

85/19 District Councillor's report

Received: an emailed report from Cllr Harrington, concerning his familiarisation with the parishes; his judging of the Scarecrow Competition and his congratulations on Community Week; the new Council's emerging policies, and consideration of the options for the major transport schemes around Hereford.

86/19 Planning Committee and planning applications update

- (a) *Noted:* minutes of the Planning Committee held on 17 June 2019 (unapproved).
- (b) *Reported:* updates on planning applications:

163618 Old Cotshall, Risbury

The Planning Enforcement Officer has confirmed that the link between the house and new development is unauthorised development and remains logged as such. Construction of a new garage has been checked and is within permitted development.

183831 The Woodhouse, Stoke Prior – proposed stone farm track

The application was granted with conditions on 18 June 2019.

184686: Land adjacent to Stoke Haven, Stoke Prior – proposed new dwelling and garage

The application was granted with conditions on 4 July 2019.

191968: 4 Eastmead, Stoke Prior – Proposed new dwelling [replacing previous permission]

The application was granted with conditions on 22 July 2019.

87/19 Planning Application 192317: Docklow Pools, Docklow – Erection of a single dwelling and garage for occupation by the manager

- (a) *Received:* the application (circulated 13 July 2019).
- (b) *Noted:* no comments had been submitted in advance by councillors, residents or the applicant.
- (c) **Resolved:** to submit the following comments to Herefordshire Council: *The Council appreciated being consulted, but considered that as the site is some distance from the parish boundary and will not directly affect residents of this parish, it would defer to such comments as are made by Docklow Parish Council.*

88/19 Appeal against refusal of Planning Application 183431: The Priory Farm, Stoke Prior – siting of mobile home and 2 new stable buildings

- (a) *Received:* the appeal (circulated 13 July 2019).
- (b) *Noted:* further comments submitted by the applicant and another member of the public.
- (c) **Resolved:** to submit the following comments to the Planning Inspectorate: *The Council re-iterates its comments made to Herefordshire Council in October 2018. The Council received a letter from the appellant and a letter from a client of the business detailing recent incidents and issues with animal welfare at the livery business at The Priory Farm. The Council was of the view that these supported its earlier comments that the provision of temporary living accommodation on-site near the stables is necessary for the welfare of the animals and therefore the viability of the business.*

89/19 General Financial Matters

- (a) *Received:* a report from the RFO (Minutes Annexe 89/19).
- (b) *Received:* the Bank Reconciliation Statement for the first quarter of 2019-20 which would be checked and signed by Cllr Bathurst.
- (c) **Resolved:** to delegate powers to the Clerk for certain expenditure as detailed in RFO report section 3.
- (d) **Resolved:** to authorise payments as detailed in RFO report section 4.

90/19 Allowances scheme for councillors

- (a) *Received:* a letter from the Democratic Services Officer (Paper F).
- (b) **Resolved:** that the Parish Council would not introduce an allowances scheme for councillors.

91/19 We don't buy crime initiative

- (a) *Noted:* the Clerk's Report section 8.

- (b) **Resolved, following discussion:** to join the initiative to purchase Smartwater kits to distribute to all residents, at a total cost of up to £2000 to be funded from higher than expected reserves because of the uncontested elections, and for the Clerk to arrange publicity of the scheme and organise events in association with West Mercia Police to distribute and register the kits.

92/19 Road safety and speed limits

- (a) *Received:* a report from the Clerk, including proposals for speed restrictions on roads (Minutes Annexe 92/19).
- (b) **Resolved, following discussion:** to propose to Herefordshire Council the introduction of lower speed limits on the C1113/C1110/C1055 roads (Bowley Lane to The Drum), and C1110 Turning Ways to Maidenhyde Brook.

93/19 War Memorial proposals

- (a) *Received:* a report from the Clerk (see Clerk's Report) and the notes of the Working Group's meeting (Minutes Annexe 93/19), with initial proposals.
- (b) **Resolved, following discussion:** to support the initial proposals and ask the Working Group to develop a costed plan with proposed designs.

94/19 Consultations

- (a) Police & Crime Commissioner Town & Parish Council survey 2019
Resolved: to delegate a response to the survey (circulated on 18 May 2019) to the Clerk, in consultation with the Chairman.
- (b) Public Right of Way Definitive Map Modification Orders
Resolved: to respond to the two proposals arising from the Parish Council's applications (Minutes Annexe 94/19b), thanking Herefordshire Council for taking the applications forward.
- (c) Review of polling districts, polling places and polling stations
Noted: no changes to arrangements for the parishes were proposed in the Review (circulated on 17 July 2019) and so no response was necessary.

95/19 Matters for information and future business

- (a) *Noted:* circulars sent to the Council, and circulated on date shown to councillors by email:
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| (i) | Locality Steward weekly briefings | Weekly |
| (ii) | Herefordshire road closures updates | Weekly |
| (iii) | Rural Services Network bulletins | Weekly |
| (iv) | Herefordshire Rural Hub monthly newsletters | Monthly |
| (v) | PCC Town & Parish Council survey 2019 | 18/05/19 |
| (vi) | CPRE Campaigns update | 09/06/19 |
| (vii) | Minerals and Waste Local Plan consultation responses | 13/06/19 |
| (viii) | Travellers Sites Development Plan Inspector's Report | 27/06/19 |
| (ix) | HALC training sessions July-August 2019 | 10/07/19 |
| (x) | Annual Canvass for Electoral Roll | 14/07/19 |
| (xi) | Review of Polling Districts, Polling Places and Polling Stations | 17/07/19 |
| (xii) | Healthwatch Herefordshire e bulletin | 30/07/19 |
| (xiii) | Letter from Clerk re Code of Conduct, Register of Interests and dispensations | 31/07/19 |
- (b) *Noted:* the contents of the letter at (xii) above, and a review of dispensations policy to be considered at a future meeting.
- (c) *Noted:* a review of advertising in the Parish Pump to be considered at a future meeting.

96/19 Dates of future meetings

- (a) *Noted:* the next scheduled meeting would be Wednesday 18 September 2019 at 7.30pm.
- (b) *Noted:* the dates of future meetings (all at 7.30pm): Wednesday 20 November 2019; Wednesday 15 January 2020; Wednesday 18 March 2020.

The meeting closed at 9.54pm.

Signed (Chairman) Date